

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
100 USDA, Suite 102
Stillwater, OK 74074-2653

OK Notice CRP-564

For: County Offices

Supplement to Notice CRP-450

Approved by: State Executive Director



1 Overview

A Background

Notice CRP-450 provided procedures on erroneous and omitted offers for signup 26. Prior to receipt of this notice, the State Office advised a number of counties, by telephone, to correct errors on acceptable offers in order to complete contracting activities by the September 30, 2003, deadline for CRP-1's with an effective date of October 1, 2003. To complete actions required by Notice CRP-450, applicable counties will need to do additional processing of the erroneous or omitted offer through AGSS and send information to the State Office for review. The AGSS "Post Signup Errors, Omissions, and Appeals Patch" must be installed to process erroneous or omitted offer information.

B Purpose

This notice provides guidance, in addition to that in Notice CRP-450, on information to submit to the State Office on CRP signup 26 acceptable offers with errors or omissions.

2 Error and Omission Processing

A Arbitrary Removal of Acreage from Acceptable Offers

Subparagraph 2 A of Notice CRP-450 outlines the type of errors that may occur to reprocess an offer for eligibility. Offers, of any type, must be evaluated with the original acreage offered by the producer. A producer, COC, CED, or COE may not arbitrarily remove acreage from a CRP offer. Acreage may be removed or added to the original offer if the official field boundary was incorrect or the final measured acreage (from the same points indicated on the offer aerial photocopy) differs from the offered acreage. Any change in acreage requires reprocessing through AGSS to determine if the offered acreage will remain acceptable.

Disposal Date:

2-01-04

Distribution:

County Offices

10-03-03

Page 1

2 Error and Omission Processing (continued)

B Reprocessing Resulting in an Ineligible Offer

Counties must identify offers with errors and reprocess through AGSS. The last screen in the AGSS will now show the total EBI score. The total EBI must be 269 or greater for acceptance in signup 26.

Reprocessed erroneous offers through AGSS may result in an offer that was previously at or above the 269 EBI acceptable point score to now be below this offer acceptance level. When this occurs, the producer must be informed the offer or contract is no longer eligible. Applicable administrative review rights according to 1-APP would apply.

C Submitting Reprocessed Offer Information to the State Office

All offers, reprocessed through AGSS for errors or omissions, must be submitted to the State Office for review. Although the offer may have been reprocessed before the AGSS patch, the offer will need to be reprocessed through the AGSS to generate the last screen showing the total EBI and the "Rental Rate Modification/Revision Certification" statement, if applicable, as explained in Notice CRP-450. Counties were informed, during signup 26, to print AGSS screens for the offer and place in the offer file. Submit the following to the State Office by fax for reprocessed error and omission offers:

- memo with a brief explanation of the error or omission
- photocopy of the offered acreage
- AGSS EBI/Land Eligibility screen print of original offer
- AGSS EBI/Land Eligibility screen print of reprocessed offer according to Notice CRP-450, subparagraph 3 B
- Rental Rate Offer Modification/Revision Certification, if applicable
- indicate on the transmittal memorandum the acreage change, if any, from the original offer.

The State Office will review the information submitted and notify the county office of the action taken on the error or omission data.

Note: Any change, due to any EBI original point score, must be submitted for review. All omitted offers, resulting in a potentially acceptable EBI score, must be submitted for review.

2 Error and Omission Processing (continued)

D Rental Rate Changes

Notice CRP-450, subparagraph 2 D, specifies that when an offer is reprocessed, and the resulting calculated rental rate changes that the producer must accept the lower of the either the recalculated rate or the original offered rental rate. The producer may not gain an increased rental rate advantage, due to the error, over the originally offered rental rate. The acceptable rental rate may decrease from the original offer but cannot increase.

Exception: The rental rate may be allowed to be increased over the original offer amount when an incorrect Soil Map Unit Symbol was used in the rental rate calculation.

E Completion Date

Error and omission data, as outlined in subparagraph 2 C, shall be faxed to the State Office by October 20, 2003. All error and omission actions must be completed by October 31, 2003, including actions on the CRP-1 by the CED.

3 Program Year

A Changing Program Year

Producers were allowed to change the effective year on accepted CRP offers, excluding CRP acres that were re-enrolled and accepted. Subparagraph 2 I of Notice CRP-450 provided instructions on how to process these changes in the AGSS. All contracts, where the effective program year was changed, must be reprocessed according to Notice CRP-450, subparagraph 2 I.

The producer must have elected the program year change prior to September 30, 2003. The producer's initials were to be obtained on the program year change. The updated CRP-1 and CRP-2, generated in AGSS with the updated effective date, shall be stapled to the producer's original CRP-1 with the initialed change.

B 2005 Contracts

Much emphasis was placed on having CRP-1's approved by September 30, 2003. However, accepted offers with a 2005 program year, or a producer that elected to change to a 2005 program year, were not required to be approved by September 30, 2003. Effective 2005 program year CRP-1's must be approved prior to September 30, 2004. Although 2005 program year CRP-1's have until this date to be approved, it is recommended they be approved by the end of CY2003.

4 CRP-1 Approval and Contract Length

A Approving CRP-1's

Notice CRP-449 allowed the CED to approve CRP-1's that were not able to be approved by September 30, 2003, due to workload. The authority is only for those contracts with an effective date of October 1, 2003 (2004 FY effective contracts). Refer to Notice CRP-449 for processing acceptable offers without approved contracts on September 30, 2003.

4 CRP-1 Approval and Contract Length (continued)

A Approving CRP-1's (continued)

Notice CRP-450 authorized the CED to approve CRP-1's that had errors or were omitted with an effective date of October 1, 2003, that were not approved by September 30, 2003. For these CRP-1's, the CED shall approve, if applicable, the CRP-1's after the State Office review referenced in subparagraph 2 C.

B Contract Length

Notices CRP-449 and 450 addressed CEDs approving the CRP-1's for FY 2004 that could not be approved by September 30, 2003. Approving CRP-1s after September 30, 2003 on FY 2004 CRP-1's affects the contract effective date and length of contract.

All FY 2004 CRP-1's that are to be approved during October 2003 according to these notices, will have a November 1, 2003, effective contract date. The contract length will be for 10 years and 11 months since a CRP contract cannot be less than 10 years. Conversely, 2004 program year contracts with a 15 year practice, such as, CP3A, CP4B, and CP25 will result in a 14 year, 11 month contract since a CRP contract cannot exceed 15 years. The first year's payment, in both situations, must be prorated to reflect an 11-month first year rental payment. Contract lengths are not affected on FY 2005 effective CRP-1's since they will be approved by September 30, 2004.